

ROE PTO Board Meeting Minutes
April 8, 2015
ROE Library – 6:00 p.m.

The Board of Directors (the “Board”) of River Oaks Elementary School Parent-Teacher Organization (“PTO”) met on Wednesday, the 8th day of April, at 6:00 p.m., in the Library of River Oaks Elementary School. The following officers and members of the Board of Directors were present:

Kara Richardson– President
Chiarra Stratton – 1st VP
Chandu Chikakapati – VP – Finance/Treasurer
Charles Koerth – Proxy (Pres)
Chaunacey Broberg – VP Internal Relations
Nichole Pruitt – VP – Development
Regina Ibarra - VP – Public Relations
Liz Palmer - Past President
Amanda Greenwald & Kristen Heyburn - Kinder Grade Reps
Susanna Watt & Jennifer Carroll - 1st Grade Reps
Cathy Mahoney - 2nd Grade Rep
Kiko Tovar - 3rd Grade Rep
Katheryn Hung & Amy Allen (Proxy – Pres) - 4th Grade Rep
Beth Rivera and Elisa Donovan – 5th Grade Rep
Rebecca Dominquez – School Life Director
Janet Evans - Volunteer Coordinator
Amie Canfield & Allison Rudin - Teacher Appreciation
Shawn Patterson (Proxy – Pres) – Ways and Means
Amie Canfield and Allison Rudin – Teacher Appreciation
Renee Lieber - Teacher Representative
Keri Fovargue – Head of School

Call to Order

Kara Richardson, President of the Board, called the meeting to order.

Minute Approval

Minutes from the March meeting were presented for approval. Motions were made to approve and second approval. Motion to approve minutes passed unanimously.

Spring Social

Spring Social is scheduled for April 24th at 6:30pm at the Houston City Club. Adrienne Murry is chairing that event.

Teacher Appreciation

Amie Canfield and Allison Rudin presented the update for Teacher Appreciation Week, which is scheduled for April 27-May 1. Due to expense issues, the plan for the week has been revised. There will be balloon decorations, popcorn & chocolate bars for each teacher and “Awesome Teacher” buttons distributed to the teachers and students.

Carnival Update

Kara presented the Carnival Update. Carnival is scheduled for April 18th. There has been a modest response to sign-ups for slots at class booths. There have been several \$100 sponsorships that have come in. Sponsors will have their names printed on signs that will be displayed at Carnival.

Nominating Committee Update

Chierra Stratton presented the Nominating Committee update. The proposed 2015-2016 slate will be presented for a vote on April 22nd prior to the General Meeting.

Safety/Traffic Control Update

Liz Palmer presented the Safety/Traffic Control update. There is a police officer showing up more consistently on Avalon to patrol drop-off. This has improved conditions on that street during that time. There were questions raised about the patrolling of Bellmeade, which will need follow-up to ensure that there is patrolling of that traffic as well.

Amendment of Bylaws

Kara Richardson presented a proposed amendment to the Bylaws that would create a VP of Community Development position. Motion was made & seconded to approve this amendment. The amendment was approved unanimously.

Financial Update

Kara Richardson presented the financial update. Thanks to the success in this year’s fundraising efforts – namely, the Annual Fund and the Online Auction – a committee was created to come up with proposals of how to spend the raised funds. The Committee is charged with coming up

with a list of needs and proposed projects for the Board's consideration and approval next month. Kara appointed Jennifer Carroll to chair this committee.

Fifth Grade Class Gift

Elisa Donovan presented the 5th grade class gift idea. The 5th grade will be giving the school one outdoor table. Elisa requested that the PTO consider funding three additional tables to accompany this gift. A motion was made & seconded to approve this funding. Motion was approved unanimously.

ROE School Update

With regard to the use of the raised PTO funds, Dr. Fovargue stated that she put out a request to the team leaders to submit a list of proposed projects. The following resulted: (1) teachers' lounge – add a garbage disposal and sink expansion; (2) teacher work room behind cafeteria needs to be improved; (3) add lights to the carpool canopy; (4) Rotunda – add lighting to the display shelf; and (5) repair the torn screen in the cover over the courtyard adjacent to the cafeteria. Dr. Fovargue also asked that the PTO please consider long-term maintenance needs for donations to ensure that there aren't costs related to maintaining a donation that cannot be covered or are an additional burden to the HISD funds the school receives.

Dr. Fovargue also announced that the AC/HVAC system in the school will be repaired by HISD over the summer. She is also working with HISD to address foundation issues.

Dr. Fovargue announced that at the General Meeting on April 22, there will be a short presentation on Everyday Math and Differentiation. Liz Goodman will be there to present.

Other Business

There being no other business to address, a motion was raised and seconded to adjourn the meeting, which was passed unanimously.